

### WILDFIRE MANAGEMENT BRANCH

# INFRARED CAMERA LOG BOOK



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Unit Number	
Model #	
Location	

#### IR CAMERA LOG BOOK

All IR cameras have a log book assigned to the unit. Operators are responsible for entering data every time the camera is operated, maintained or serviced. The information collected in these books will facilitate the process of determining program costs and requirements pertaining to IR cameras.

## REPAIR AND MAINTENANCE PROCEDURES OF IR CAMERAS

All repairs and routine maintenance to IR cameras are to be coordinated through the Provincial Fire Equipment Depot. Coordination by this means will ensure that all spare parts cataloged at the depot will be fully utilized, ultimately resulting in a cost savings for the program.

#### PROCEDURES FOR OBTAINING IR CAMERAS

Fire centers that require the use of additional IR cameras are to contact other Regional Wildfire Coordination Officers regarding availability. The (FS 477) Resource Request form is to be utilized for all manual transactions. IMIS data entry is to be completed at the time of physical transfer and subsequent receipt. Infrared cameras are to be treated as an "As and When" resource and are to be returned to the lending fire centre upon completion of the project.

#### SHIPMENT OF IR CAMERAS

Depending on the urgency as determined by the requesting fire centre, there are a number of delivery methods available. Cameras may be delivered by courier service, ministry staff or by bus. The government is self-insured, therefore when shipping via courier service/ bus, staff are to decline insuring the IR equipment. Fire centres are to ensure that each camera unit is complete (batteries, chargers, log book, etc.) and tagged with the name of the fire centre/zone, the address and the contact information where the camera resides. Cameras must be shipped in a manner that protects the unit from potential damage.

UNIT NUMBER:		MODEL:			
DATE	OPERATOR NAME	EMPLOYEE#	INCIDENT#	HRS. USED	PROBLEMS/COMMENTS

UNIT NUMBER:		MODEL:					
DATE	MAINTENANCE OR SERVICE	REPAIRS COMPLETED AND COST	COMPLETED BY NAME AND COMPANY				