



## INSTRUCTIONS FOR COMPLETING THE FS 699 VOLUME ESTIMATE – CRUISE

This form is to be used to record timber volumes to be invoiced for cruise based timbermarks.

*Right justify numbers in all the numerical fields and left justify characters in free-form fields, such as: Timber Mark. Underline the letter "S" and draw a line through the letter "Ø" to distinguish these letters from the numbers "5" and "0" (zero).*

<b>SCALER LICENCE:</b>	Record the scaling licence number of the scaler taking responsibility for this scale return.
<b>TIMBER MARK:</b>	Record the timber mark.
<b>SCALER RETURN NUMBER:</b>	Record the scaler's return number. As of January 1, 2004, start at 1 and continue to assign consecutively regardless of the scale site.
<b>SCALE SITE NUMBER:</b>	Record the 4-character scale site code (e.g. 35A must be recorded as 035A).
<b>SCALE DATE:</b>	Record the date this scale return was completed (e.g. January 15, 2004 = <b>20</b> 040115).
<b>LOG COUNT:</b>	Record the total number of pieces.
<b>COMMENTS (MAX 256 CHARACTERS):</b>	Record any comments you want to be keyed and stored in HBS.
<b>NOTATIONS (MAX 60 CHARACTERS PER LINE):</b>	Text in this field will appear on the invoice.
<b>SPECIES:</b>	Record the species code.
<b>PRODUCT:</b>	Record the appropriate product code, if any (e.g. CA - cants, MT - mining timbers).
<b>GRADE:</b>	Record the grade.
<b>PIECES:</b>	Number of pieces for this line.
<b>VOLUME:</b>	Record the volume in cubic metres.
<b>COMPANY USE:</b>	This field can be used for any purpose. Nothing recorded here will be keyed or stored in HBS.
<b>SCALER'S SIGNATURE:</b>	The signature of the scaler who completed this scale return.