



## CORPORATE APPLICATION FOR REGISTRATION AS A BC TIMBER SALES ENTERPRISE

**A corporation must be a corporation registered in British Columbia.**

Application Date: \_\_\_\_\_ day of \_\_\_\_\_ (month), 20\_\_\_\_, in

Category **1** or **2** (pick one only).

To apply for registration, please complete this form and forward it to a BC Timber Sales Business Area office located nearest to where you live, or to where you intend to work. Office addresses can be found here: <https://www2.gov.bc.ca/gov/content/industry/forestry/bc-timber-sales/contact>

**Name of Corporation:** \_\_\_\_\_

Please Print (Full legal name as it appears in the British Columbia Corporate Registry)

**Address:** \_\_\_\_\_

\_\_\_\_\_ City

\_\_\_\_\_ Province

\_\_\_\_\_ Postal Code

**Mailing Address:** \_\_\_\_\_

(if different from above)

\_\_\_\_\_ City

\_\_\_\_\_ Province

\_\_\_\_\_ Postal Code

**Telephone:** \_\_\_\_\_

Residence

Business

**Fax Number:** \_\_\_\_\_

**Cell Phone Number:** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Incorporation #:** \_\_\_\_\_

**Incorporation Date:** \_\_\_\_\_

(yyyy/mm/dd)

**Client # (if available)** \_\_\_\_\_



To the Applicant:

A. In this application:

- (a) “**sawmill**” means a processing facility that manufactures lumber, timbers or cants from logs.
- (b) “**shareholder**” means a shareholder of a corporation who, directly or indirectly, beneficially owns more than 10% of the issued and outstanding voting shares of the corporation;
- (c) “**timber processing facility**” means a facility that processes:
  - (i) timber or wood residue, or both,
  - (ii) products produced from timber or wood residue or both, or
  - (iii) products under both paragraphs (i) and (ii) above.
- (d) “**arm's length**” has the same meaning as in the *Income Tax Act (Canada)*. Additional information regarding arm's length relationships can be found at:  
<http://www.cra-arc.gc.ca/tx/tchncl/ncmtx/fls/s1/f5/s1-f5-c1-eng.html>.

- B. (1) Where each of the following questions requires a “**Yes**” or “**No**” answer, please answer the question by placing a check mark in the appropriate box.
- (2) Where a question requires the corporation to provide written information and there is insufficient space provided below, please provide that information on an additional page and attach that page to this application.
- (3) The third column on the right is for Ministry use only. Please leave it blank.

YES      NO      **Min Use**

- |    |   |                          |
|----|---|--------------------------|
| 1. | Is the corporation in bankruptcy?   | <input type="checkbox"/> |
| 2. | Is the corporation in receivership?   | <input type="checkbox"/> |
| 3. | Is the corporation in good standing with the BC Registry Services?  | <input type="checkbox"/> |
| 4. | Is the corporation already registered as a BC timber sales enterprise under the <i>BC Timber Sales Regulation</i> ?   | <input type="checkbox"/> |
| 5. | Is the corporation a shareholder of another corporation already registered as a BC timber sales enterprise under the <i>BC Timber Sales Regulation</i> ?                                    | <input type="checkbox"/> |
| 6. | Does the corporation have a shareholder that is also a shareholder of a corporation already registered as a BC timber sales enterprise under the <i>BC Timber Sales Regulation</i> ?        | <input type="checkbox"/> |
| 7. | If the answer to question 6 is <b>Yes</b> , please provide the name of that shareholder.<br><br><div style="background-color: #cccccc; height: 15px; width: 500px; margin-top: 5px;"></div> |                          |
| 8. | Is the corporation controlled by a shareholder who is not at arm's length from another shareholder who controls another corporation doing business in B.C.?                                 | <input type="checkbox"/> |



9. If the answer to question 8 is **Yes**, please provide the name of that other shareholder and the corporation controlled by that person.

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10. Is the corporation the holder of a licence or agreement the rights under which are suspended under Section 78 or 78.1 of the *Forest Act*?
11. Does the corporation own or lease a timber processing facility in British Columbia?
12. If the answer to question 11 is **No**, please proceed to question 19.
13. If the answer to question 11 is **Yes**, does any other individual or corporation who is registered as a BC timber sales enterprise also own or lease any of the facilities that the corporation owns or leases?
14. Describe each timber processing facility that you own or lease, that is **NOT** also owned or leased by another individual or corporation registered as a BC timber sales enterprise for the period for which this application is being made:

- Type of timber processing facility:  Remanufacturer  
 Sawmill  
 Special Forest Products  
 Other (describe below)

Location (legal address) of facility: \_\_\_\_\_.

**Note: Attach a copy of the lease agreement or bill of sale for the timber processing facility.**

15. Does the sawmill described above include a chipper and de-barker?
16. If the answer to question 15 is **No**, then do you have an exemption letter?
17. If the answer to question 16 is **Yes**, please provide a copy of that letter with this application for registration form.
18. If the answer to question 16 is **No**, please submit a request for an exemption letter to the Timber Sales Manager for consideration and approval before submitting this application for registration. (Please contact the local BCTS Business Area office for further details).



19. Does the corporation hold a pulpwood agreement or one or more major licences that together have an aggregate allowable annual cut greater than 10,000 cubic metres?
20. Is the corporation in the control of a corporation that holds a pulpwood agreement or one or more major licences that together have an aggregate allowable annual cut greater than 10,000 cubic metres?
21. Does the corporation have 50% or more of its shares held by one or more shareholders that are also shareholders in a corporation that holds a pulpwood agreement or one or more major licences that together have an aggregate allowable annual cut greater than 10,000 cubic metres?
22. Is the corporation controlled by a corporation that is also in control of a corporation that holds a pulpwood agreement or one or more major licences that together have an aggregate AAC > 10000 cubic metres?
23. Is the corporation controlled by a corporation that holds a pulpwood agreement or one or more major licences that together have an aggregate allowable annual cut greater than 10,000 cubic metres?
24. Is there a fee, stumpage or other sum imposed upon the corporation or another person not at arm's length from the corporation under the *Forest Act* payable to the government?
25. If the answer to question 24 is **Yes**, have arrangements satisfactory to the Revenue Minister been made for the payment of that sum?
26. If the answer to question 25 is **Yes**, provide the name of the revenue staff member handling your file below:
- \_\_\_\_\_
27. Is the corporation a shareholder in a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?
28. If the answer to question 27 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified?
- \_\_\_\_\_
29. Has the corporation ever been a shareholder in a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?



30. If the answer to question 29 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified and date on which the corporation ceased being a shareholder in each of those BC timber sales enterprises:

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31. Is the corporation not at arm's length with a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

32. If the answer to question 31 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified:

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33. Has the corporation ever been not at arm's length with a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

34. If the answer to question 33 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified and the date on which the corporation ceased being not at arm's length with each of those BC timber sales enterprises:

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35. For each of the individuals authorized to sign a document and to tender a bid on behalf of this corporation, please provide the requested information below:

	Full Legal Name (Surname, , First Name, Middle Name in Full)	Signature	Title or Position in Company (Specify Director or Officer)	Ministry Use Only
1.				
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:	
2.				
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:	
3.				
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:	
4.				
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:	

36. For each of the shareholders, as defined in Part A of this document, please provide the requested information below:

	Full Legal Name (Surname, , First Name, Middle Name in Full)		# of voting shares held by that shareholder	% of voting shares of the corporation held	Min. Use Only
1.					
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:		
2.					
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:		
3.					
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:		
4.					
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:		
5.					
	BCDL / BCID/ Birth Certif. No.	Birthdate: (yyyy/mm/dd)	Address:		



I understand and agree that, if this application is accepted and approved, I will immediately notify the Timber Sales Manager of any changes to the above information as soon as those changes occur.

**Collection and Use of Information**

1. I authorize the Province of British Columbia to obtain reports containing credit and/or personal information from Credit Reporting Agencies as deemed necessary in connection with my application to the BC Timber Sales.
2. I understand that this access includes information in my name or in the name of any corporation, proprietorship or partnership (“business”) for which I may be responsible or with which I may have a business relationship or be associated.
3. You may use this information to determine my financial situation or the financial situation of any business for which I may be responsible or with which I may have a business relationship or be associated.
4. If I provide it, you may use my Social Insurance Number as an aid to identify me with credit reporting agencies or other financial institutions for credit history file matching purposes.
5. You may use this information while I am a client of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development and/or as long as there may be money owing to the Ministry of Finance - Forest Revenue Branch. This authorization will be valid for the term of my registration as a BC Timber Sales enterprise and/or a debt remains owing to the Ministry of Finance - Forest Revenue Branch.

I understand that the information collected herein is collected for the purposes of assessing my eligibility with respect to BC Timber Sales and applications for agreements or permits under the Forest Act. I understand that the legal authority to collect this information is found in the *Forest Act* [R.S.B.C. 1996] chapter 157, the *Freedom of Information and Protection of Privacy Act* [R.S.B.C. 1996] chapter 165 and the *Business Practices and Consumer Protection Act* [S.B.C. 2004] chapter 2 and their regulations. I understand that Timber Sales Manager to whom I have presented this application can answer my questions about the collection of this information.





***It is the responsibility of the applicant to provide complete information. Incomplete or illegible forms will be returned for correction or completion. If any information provided in this application, or at any time, is found to be untrue, it may be grounds to disqualify the applicant as a BC timber sales enterprise registrant.***

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In witness whereof this application is signed in the presence of a Notary Public or a commissioner for taking affidavits in British Columbia this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

at \_\_\_\_\_ (place).

)  
)  
)  
)

\_\_\_\_\_  
(Company Name)

\_\_\_\_\_  
(Signature of Notary Public or commissioner for taking affidavits in British Columbia)

By

\_\_\_\_\_  
(Signature of authorized signatory)

\_\_\_\_\_  
(Print Name of Notary Public or commissioner for taking affidavits in British Columbia)

\_\_\_\_\_  
(Print name of authorized signatory)

\_\_\_\_\_  
(Address and phone number of Notary Public or commissioner for taking affidavits in British Columbia)

\_\_\_\_\_  
(Title of authorized signatory)

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**FOR MINISTRY USE ONLY**

DATE OF APPLICATION

BCTS BUSINESS AREA:

CLIENT: NAME  NO.

COMMENTS:

Recommend Registration

Recommend refusal (reasons attached)

Signature of Authorized person

Signature of Authorized Person

Date Signed: