



INDIVIDUAL APPLICATION FOR REGISTRATION AS A BC TIMBER SALES ENTERPRISE

Application Date: _____ day of _____ (month), 20____, in

Category **1** or **2** (pick one only).

To apply for registration, please complete this form and forward it to a BC Timber Sales Business Area office located nearest to where you live, or to where you intend to work. Office addresses can be found here: <https://www2.gov.bc.ca/gov/content/industry/forestry/bc-timber-sales/contact>

Name:

(Surname) Please Print

(First Name - in full)

(Middle Name - in full)

Address:

City

Province

Postal Code

Mailing Address:

(if different from above)

City

Province

Postal Code

Telephone:

Residence

Business

Fax Number:

Cell Phone Number:

E-mail

Birth Date:

(yyyy/mm/dd)

B.C. Driver's

Licence Number:

Client # (if available)

Please provide a photocopy of your government issued photo identification showing the name, address and signature as listed above



To the Applicant:

A. In this application:

- (a) “**sawmill**” means a processing facility that manufactures lumber, timbers or cants from logs.
- (b) “**shareholder**” means a shareholder of a corporation who, directly or indirectly, beneficially owns more than 10% of the issued and outstanding voting shares of the corporation.
- (c) “**timber processing facility**” means a facility that processes
 - (i) timber or wood residue or both,
 - (ii) products produced from timber or wood residue or both, or
 - (iii) products under both paragraphs (i) and (ii) above.
- (d) “**arm’s length**” has the same meaning as in the *Income Tax Act (Canada)*. Additional information regarding arm’s length relationships can be found at: <http://www.cra-arc.gc.ca/tx/tchncl/ncmtx/fls/s1/f5/s1-f5-c1-eng.html>.

- B. (1) Where each of the following questions requires a **Yes** or **No** answer, please answer the question by placing a check mark in the appropriate box.
- (2) Where a question requires the applicant to provide written information and there is insufficient space provided below, please provide that information on an additional page and attach it to this application.
- (3) The third column on the right is for Ministry use only. Please leave it blank.

	YES	NO	Min Use Only
1. Are you in bankruptcy?			<input type="checkbox"/>
2. Are you at least 19 years of age?			<input type="checkbox"/>
3. Are you already registered as a BC timber sales enterprise under the <i>BC Timber Sales Regulation</i> ?			<input type="checkbox"/>
4. Are you a shareholder, as defined in Part A of this application, of a corporation that is registered as a BC timber sales enterprise under the <i>BC Timber Sales Regulation</i> ?			<input type="checkbox"/>
5. If the answer to question 4 is Yes , provide the name of that corporation, and the percentage of shares held.			<input type="checkbox"/>
<hr/>			
	(Corporation Name)	(% Shares held)	
6. Are you the holder of a licence or agreement the rights under which are suspended under Section 78 or 78.1 of the <i>Forest Act</i> ?			<input type="checkbox"/>
7. Do you own or lease a timber processing facility in British Columbia? <ul style="list-style-type: none">• If the answer to question 7 is No, please proceed to question 12.			<input type="checkbox"/>



YES NO Min Use Only

8. If your answer to question 7 is **Yes**, does any other individual or corporation who is registered as a BC timber sales enterprise also own or lease any of the facilities that you own or lease?

9. Describe each timber processing facility that you own or lease, that is **NOT** also owned or leased by another individual or corporation registered as a BC timber sales enterprise for the period for which this application is being made:

- Type of timber processing facility:
- Remanufacturer
 - Sawmill
 - Special Forest Products
 - Other (describe below)

Location (legal address) of facility: _____

Note: Attach a copy of the lease agreement or bill of sale for the timber processing facility.

10. Does the sawmill described above include a chipper and de-barker?

- If the answer to question 10 is **Yes** please proceed to question 12.

11. If the answer to question 10 is **No**, then do you have an exemption letter?

- If the answer to question 11 is **Yes**, please provide a copy of that letter with this application for registration form.
- If the answer to question 11 is **No**, please submit a request for an exemption letter to the Timber Sales Manager for consideration and approval before submitting this application for registration. (Please contact the local BCTS Business Area office for further details).

12. Do you hold a pulpwood agreement or one or more major licences that together have an aggregate allowable annual cut greater than 10,000 cubic metres?



YES NO Min Use Only

13. Is there a fee, stumpage or other sum imposed upon you or another person not at arm's length from you under the *Forest Act* payable to the government?

14. If your answer to question 13 is **Yes**, have arrangements satisfactory to the Revenue Minister been made for the payment of that sum?

15. If your answer to question 14 is **Yes**, provide the name of the revenue staff member handling your file:

16. Are you a shareholder in a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

17. If your answer to question 16 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified:

18. Have you ever been a shareholder in a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

19. If your answer to question 18 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified and the date on which you ceased being a shareholder in each of those BC timber sales enterprises:

20. Are you an officer or director of a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

21. If your answer to question 20 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified:

22. Have you ever been an officer or director of a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

23. Are you a person who is not at arm's length with a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

24. If your answer to question 23 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified:



YES NO **Min Use
Only**

25. Are you a person who has ever been not at arm's length with a BC timber sales enterprise that has been disqualified under Section 78 of the *Forest Act*?

26. If your answer to question 25 is **Yes**, state the name and registration number of each of the BC timber sales enterprises that have been disqualified and the date on which you ceased being not at arm's length with each of those BC timber sales enterprises:

Collection and Use of Information

1. I authorize the Province of British Columbia to obtain reports containing credit and/or personal information from Credit Reporting Agencies as deemed necessary in connection with my application to the BC Timber Sales.
2. I understand that this access includes information in my name or in the name of any corporation, proprietorship or partnership ("business") for which I may be responsible or with which I may have a business relationship or be associated.
3. You may use this information to determine my financial situation or the financial situation of any business for which I may be responsible or with which I may have a business relationship or be associated.
4. If I provide it, you may use my Social Insurance Number as an aid to identify me with credit reporting agencies or other financial institutions for credit history file matching purposes.
5. You may use this information while I am a client of the Ministry of Forests, Lands, Natural Resource Operations and Rural Development and/or as long as there may be money owing to the Ministry of Finance – Forest Revenue Branch. This authorization will be valid for the term of my registration as a BC Timber Sales enterprise and/or a debt remains owing to the Ministry of Finance – Forest Revenue Branch.

I understand that the information collected herein is collected for the purposes of assessing my eligibility with respect to BC Timber Sales and applications for agreements or permits under the *Forest Act*. I understand that the legal authority to collect this information is found in the *Forest Act* [R.S.B.C. 1996] chapter 157, the *Freedom of Information and Protection of Privacy Act* [R.S.B.C. 1996] chapter 165 and the *Business Practices and Consumer Protection Act* [S.B.C. 2004] chapter 2 and their regulations. I understand that Timber Sales Manager to whom I have presented this application can answer my questions about the collection of this information.



It is the responsibility of the applicant to provide complete information. Incomplete or illegible forms will be returned for correction or completion. If any information provided in this application, or at any time, is found to be untrue, it may be grounds to disqualify the applicant as a BC timber sales enterprise registrant.

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In witness whereof this application is signed in the presence of a Notary Public or a commissioner for taking affidavits in British Columbia this day of , 20 at (place).

(Signature of Notary Public or commissioner for taking affidavits in British Columbia)

By

(Signature of individual applicant)

(Print Name of Notary Public or commissioner for taking affidavits in British Columbia)

(Print name of individual applicant)

(Address and phone number of Notary Public or commissioner for taking affidavits in British Columbia)

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FOR MINISTRY USE ONLY

DATE OF APPLICATION

BCTS BUSINESS AREA:

CLIENT: NAME NO.

COMMENTS:

Recommend Registration

Recommend refusal (reasons attached)

Signature of Authorized person

Signature of Authorized Person

Date Signed: