Ministry of
Forests, Lands and
Natural Resource Operations

ASSET AND INVENTORY CUSTODY TRANSFER

Form # 12345

Form _____of_____

TO:	FROM:	Type of Transfer:
EMP#	EMP#	☐ WMB Employee ☐ Statutory Hire ☐ Equipment Cache[1] ☐ Fire Base/Zone/Incident ☐ Other Government Entity[1] ☐ Other (see comments section)[1]

Shipping/Transfer Information:			Date (Year | Mon | Day):
Fireline location/Incident #	Waybill #	Dangerous Goods (Y/N)	

DETAILED ITEMS TRANSFERRED

IMIS # (where available)	QUANTITY	DESCRIPTION (Can include IMIS catalogue name where available)	COMMENTS (Equipment #, Condition, additional details)

Use hard copy only

ORIGINATED BY (Form Initiated By) — **RETURN TO ORIGINATOR BY** YEAR | MON | DAY

PRINT SIGN EMP# DATE

RECEIVED BY — **RECEIVERS ADDITIONAL CONTACT INFORMATION**

PRINT SIGN EMP# DATE

ENTERED INTO IMIS BY

PRINT EMPL # DATE

(Phone # and address for third party transfers)

DISTRIBUTION: WHITE - RECEIVER YELLOW - ORIGINATOR BLUE - FILE

1 - Ensure appropriate agreement is in place where applicable