



AVIATION SERVICE REQUEST

Contract Number:

REQUISITIONING MINISTRY

Requisitioning Ministry:

Ministry Contact:

Phone:

Email:

User Contact:

Phone:

Email:

Expense Authority:

Email:

Invoice Address:

Invoice Email:

CONTRACTOR

Name of Air Carrier:

Email:

Phone:

Alternate Phone:

Aircraft Registration:

Aircraft Type:

SERVICE REQUESTED

Service Period: Commencing Date:

Time:

Completion Date:

Time:

Point of Hire:

Point of Release:

Description of Services:

Specialty Equipment:

See attachments:

CHARGES

Tariff Rate: per

Holding Charges at the following rate:

Quoted Bid at the following rate:

Contract Price not to exceed:

FUEL EXPENSE:

Included Supplied by Requisitioning Ministry Supplied by Air Carrier at Rate: per

Additional Related Charges: Burn Rate: / LPH

TRAVEL STATUS:

Travel expenses not applicable Travel expenses applicable

MINIMUMS:

Minimum Guarantee hour(s) per day. Averaged over day(s). Total guaranteed hours (excluding Partials):

COMMENTS:

SIGNATURES

The Contractor agrees with the Aviation Service Request. Signed and delivered on behalf of the Contractor by an authorized representative of the Contractor.

Date: _____

Authorized Signatory

Requisitioning Ministry: Signed and delivered on behalf of the Province by an authorized representative of the Province.

Date:

Authorized Requisitioning Ministry Expense Authority



Aviation Booking

Contract Number:

Service Period:

Commencing Date:

Completion Date:

User Contact:

Email:

Phone:

Alternate Phone:

SAFETY CONTACT:

Phone:

Name of Air Carrier:

Email:

Phone:

Alternate Phone:

Aircraft Registration:

Aircraft Type:

Pilot(s) Name:

Phone:

Name:

Phone:

MANIFEST

YES, identified in Fire Centre Dispatch

NO, see following Manifest

Passenger Name

Call Sign

Passenger Weight (lbs)

Cargo Weight (lbs)

- 1
- 2
- 3
- 4
- 5
- 6
- 7

Other Cargo Description:

Sub Total:

Transport of Dangerous Goods

Total Weight:

(lbs)

ITINERARY

Leg	Departure Point	ETD	Destination	ETA	Hold Time	# Passengers
1						
2						
3						
4						
5						
6						
7						
8						

FLIGHT MONITORING

Fire Centre:

Phone:

Other:

COMMENTS