



Contract Crew Evaluation Report

PLEASE COMPLETE AND FORWARD TO THE FIRE CENTRE



FIRE NO. _____

CONTRACTOR BUSINESS NAME _____

INCIDENT COMMANDER _____

CREW NAME _____

DATES: FROM _____

DATES: TO _____

CREW CHECK IN

1) Was arrival time of the crew as per Draw Down, (Appendix A1 (9))? YES NO If no why not?

2) Was crew manifest available on arrival and correct, (Appendix C of SO)? YES NO If no why not?

3) Did crew meet specifications as shown on back of page, (clause Appendix A4 of SO)? YES NO If no why not?

PERFORMANCE AND PRODUCTION

4) What was the majority of the crew's activity?
Suppression (days _____) Mop-up (days _____) Patrol (days _____) Other _____
Fire Rank 1-4 (_____) Slope in % (_____) Fuel Type(s) (_____) Other (_____)

5) Were progress plan and crew objectives set each day? YES NO
If so, did the crew meet this objective consistently, and work in a safe manner, (Appendix A1)? YES NO If no why not?

6) Did the contractor comply with standards of conduct (Appendix A1 (25))? YES NO If no why not?

7) Did the crew give you daily manifests (Appendix C)? YES NO If no why not?

8) Did the crew leader provide you with daily time slips, (Appendix D)? YES NO If no why not?

9) Did the contractor give adequate updates or notes for the fire, (Appendix A)? YES NO If no why not?

If the answer to any of the questions above is NO, a Notice to Comply needs to be considered depending on the severity of the infraction a Stop Work Order May Be Done.

Order to Comply issued YES NO Order to Stop Work Order issued YES NO

Attach copy of Order to Comply or Stop Work Order.

SUMMARY

1) What was the overall performance of the crew? Satisfactory Exceeds contract requirements Unsatisfactory
Comments if Exceeds or Unsatisfactory _____

CONTRACT REPRESENTATIVE

NAME: _____
(print)

SIGNATURE _____

DATE _____

F.S. REPRESENTATIVE

NAME: _____
(print)

SIGNATURE _____

POSITION: _____

CONTACT NUMBER: _____

CREW SPECIFICATIONS

If the Contractor is approved for any of the following crew sizes, the following specifications must be met.

3 Person Crew

1 Crew Leader
2 Firefighters
(1 can be a Trainee Fire Fighter)
One of the three-person crew will be the First Aid attendant Level 1 with Transport Endorsement;
One of the Three-person crew will be a qualified power saw operator.

5 Person Crew

1 Crew Leader
4 Firefighters
(2 only can be a Trainee Fire Fighter)
One of the five person crew will be a qualified power saw operator
One of the five person crew will be a qualified pump operator.
One certified Wildfire Danger Tree Assessor

10 Person Crew

2 Crew Leaders
8 Firefighters
(2 only can be a Trainee Fire Fighter)
One of the five person crew will be the First Aid Attendant Level 1 with Transport Endorsement,
2 qualified power saw operators
1 qualified pump operator.
Two Certified Wildfire Danger Tree Assessors

20 Person Crew

1 Strike Team Leader/Task Force Leader
3 Crew Leaders
16 Firefighters
(6 only can be a trainee fire fighter)
The crew will have 1 Level 3 First Aid Attendant,
3 Level 1 First Aid Attendants with Transport Endorsement,
4 qualified power saw operators
2 qualified pump operators
Four Certified Wildfire Danger Tree Assessors

CREW EQUIPMENT SPECIFICATIONS

In addition the Contractor will ensure the following equipment is provided for each crew size identified:

3 Person Crew

1. One level 1 First Aid kit
2. One hand held Ranger compass
3. One hand held radio c/w spare battery
4. One Global Positioning system (GPS)
5. 3 hand tools suitable for the local fire condition
6. 3 headlamps c/w batteries
7. 1 hand tank pump

5 Person Crew

1. One level 1 First Aid kit
2. One hand held Ranger compass
3. One hand held radio c/w spare battery
4. One Global Positioning System (GPS)
5. 5 hand tools balance suitable for the local fire condition
6. Two hand tank pumps
7. Two drip torches with 2 gallons of spare fuel
8. 5 headlamps with spare batteries

10 Person Crew

1. Two Level 1 First Aid Kits
2. One set of ETV First Aid equipment
3. One ETV
4. Two hand held Ranger compass
5. Two hand held radios c/w spare batteries
6. One Global Positioning System (GPS)
7. 10 hand tools balance suitable for the local fire conditions
8. Three hand tank pumps
9. Three drip torches with 5 gallons of spare fuel
10. Ten headlamps with spare batteries

20 Person Crew

1. One mobile dressing station
2. Three level 1 First Aid kit
3. One ETV with ETV equipment
4. Four handheld Ranger compasses
5. Four handheld radios c/w spare batteries
6. One Global Positioning System (GPS)
7. 20 hand tools balance suitable for the local fire conditions
8. Seven hand tank pumps
9. Four drip torches with 10 gallons of spare fuel
10. Twenty headlamps with spare batteries

Note: The Incident Commander and/or Ministry official will authorize the use of a drip torch. The Incident Action Plan is to be discussed and

MINIMUM EQUIPMENT REQUIREMENTS

- a) All First Aid equipment, Emergency Transport Vehicles (ETV), Mobile Treatment Centre (MTC) and First Aid attendant qualifications levels will be supplied by the Contractor as per the Worker's Compensation Board Occupational First Aid Regulations.
- b) The Contractor will ensure that each crewmember will have the following items:
 1. One WorkSafe BC approved hard hat;
 2. One Hi Visibility Vest; (when working around heavy equipment)
 3. One pair of work gloves;
 4. One set of safety goggles, hard hat face shield or screen (when working around helicopters or foam);
 5. Footwear meeting CSA Standards;
 6. One 4 (four) inch compress dressing;
 7. Food and drinking water for a minimum 24 hour shift;
 8. Nomex, Proban or equivalent flame resistant coveralls (that meet CAN/CGSB 155.22-97 and 155.23-97)
 - i. Note: Contractor crew uniforms should not be purchased that are red shirt and blue pants. Any Ministry identification on these uniforms must be taken off.
 9. One Day Pack/Fire Line Pack
 10. Over night gear including sleeping bag and pup tent
- c) The Contractor will ensure all fallers or power saw operators will have the following equipment:
 1. One chainsaw greater than 57 (fifty-seven) c displacement engine with an operation safety chain brake. Minimum bar size of 24 (twenty-four) inches;
 2. All safety equipment required by WorkSafe BC regulations for chainsaw operations;
 3. Fallers tools – axe, wedges, wedge pouch, saw files, .225 kilogram dry powder extinguisher; and
 4. Gas and oil containers with fuel and oil.