



FIRE CREWMEMBER S-200 ANNUAL RECURRENCE TRAINING CHECKLIST



Complete checklist for each returning fire crewmember.
Supervisor date and initial completion. Employee and Supervisor sign-off.
Complete FCP data entry at Zone/Centre. Forward to Fire Centre and place on employee file.

Fire Crewmember Name: _____(print)

ACTIVITY		Date	Initials
REQUIREMENTS TO BE FIRE READY (complete during first week)			
1. Pass all fitness standard components / Par Q (0.5 days)	M		
2. PPE & Equip. Ready / manifests complete	M		
3. Confirm current First Aid & Transportation Endorsement tickets	M		
4. Specialty Recertification to perform task on a fire deployment			
5. Review Fire Crew Training Modules 2,3,6,7,13,14 info (1.0 days)	S		
6. Review all Safe Work Directives (include in day above)	S		
7. Faller to review Module 10 Chainsaw information (1.0 days)	S		
8. Complete quizzes for 5, 6 / Faller completes exam for 7 (0.5 days)	D		
REVIEW - CLASSROOM (complete during first 30 days)			
9. Current First Aid & Transportation Endorsement training(2.0 days)			
10. Review Fire Crew Training Modules 1,4,5,9			
11. Review applicable minutes of Fire Center meetings, other reports			
12. Review changes in organization & procedures			
13. Review Zone & Center Procedures & Guidelines,			
14. Review fire cause investigation & FP Code requirements			
15. Review Admin requirements and procedures –			
PRACTICAL - EXERCISES or FIRES (complete during first 30 days) (Demonstrate practical components of modules - 2,3,6,8,9)			
16. First Aid Scenario / transport			
17. Initial fire report / Fire assessment / Attack plan			
18. Fire guard construction, methods, strategy			
19. Fire tool safety / maintenance			
20. Pumping & delivering water, hose lays, relay tanks			
21. Faller chainsaw field training & evaluation (2.0 days)			
22. Current hover exit (Helitack crew) & aviation safety (0.5 days)			
23. Helicopter safety, sling loading ,longline, helispots, helipads			
24. Vehicle safety & use i.e.: fire truck, winching, 4X4			
Other – Annual Hearing Test (complete during first 30 days)			

M = Mandatory recurrency training, S = Self study & can be done before work commences, D = Desirable

Employee Signature: _____

Supervisor Signature: _____

Date S-200 Entered into F.C.P: _____ Initials: _____

Note: If it is necessary to dispatch fire crewmembers to a local initial attack fire prior to the completion of the **Requirements to be Fire Ready**, the local fire can be used as a training opportunity under the supervision of a Regular Protection Program staff member. However, the crewmembers must first complete the M – Mandatory items and it is preferred if they complete the D – Desirable item.

ANNUAL RECURRENCY TRAINING GUIDELINES FOR FIRE CREWMEMBERS

The WCB Occupational Health & Safety Regulation, Section 26.19(1) states in part “workers must be trained in fire fighting duties to a standard acceptable to the board.” The Ministry of Forests, Protection Program uses the S-100 Basic Fire Suppression & Safety course to train emergency fire fighters and the Program uses the Fire Crew Training Standard to train Fire Crewmembers (e.g. Firetack, Helitack, Rapattack, Parattack, Unit Crewmembers). The Fire Crew Training Standard is the base information to train fire crewmembers in the required knowledge, skills and abilities to perform fireline duties. It consists of 14 modules and is based on a number of S-series courses.

The WCB Regulation 26.19(2) states in part “workers required to fight forest fires must be retrained annually.” To meet this Regulation requirement, the Protection Program uses the S-100A Basic Fire Suppression & Safety Annual Recurrency Requirements to train emergency fire fighters. This is the acceptable legal requirement.

In addition to this WCB legal requirement, the Protection Program has agency annual recurrency training for its fire crewmembers. The S-200 Annual Recurrency Training Checklist is completed for returning crewmembers and takes 35 hours or less. (The self study and classroom portion takes 14–18 hours to complete; the practical demonstrated skills portion takes 14–18 hours to complete). The activities listed under the Requirements to be Fire Ready must be completed during the first week of recall. The activities listed under Recurrency Review and Practical Exercises must be completed during the first 30 days of recall.

Fitness: Returning fire crewmembers must take the Pre-Employment Fitness Standard on the first day of employment and must be prepared to take the Fitness Standard a minimum of two more times during the season.

Chainsaw: The annual review of Module 10 Chainsaw must focus on safe working procedures and practices. Any crewmember that will be required to fall trees must complete an annual examination. The Essential Skills Checklist for BCFS Protection Program Chainsaw Certification must be completed annually on each crewmember that will be required to use a chainsaw.

Specialty: Fire crewmembers that perform specific tasks (e.g. Rapattack crewmembers) must complete the specialty training requirements before performing the task on a real deployment.

First Aid: In addition to the WCB legal requirements, all fire crewmembers must hold a current Occupational First Aid ticket Level 1 and Transportation Endorsement. Expiry dates of tickets & retraining must be coordinated.