



BC ASSIGNMENT AND ACTIVITY REPORT

FIRE NO.	OPERATIONAL PERIOD		BRANCH	DIV / GROUP
	DATE YY - MM - DD	TIME		

1. RESOURCES ASSIGNED

TYPE	LEADER NAME AND CALL SIGN	NO. OF PERSONS	DAILY TIME SLIP Y/N	IAP BRIEFING INITIALS

2. TACTICS USED TO MEET OBJECTIVES FROM IAP

3. ACCOMPLISHMENTS FOR PERIOD

4. REQUIREMENTS FOR NEXT OPERATIONAL PERIOD

5. EQUIPMENT ON LINE

MK3 PUMP	MARK26 PUMP	OTHER PUMP	1.5" HOSE	ECONO HOSE	SHOVELS	PULASKI	RELAY TANKS	RADIOS	OTHER TYPE AND #

6. KEY EVENTS

TIME	SIGNIFICANT EVENTS

7. CRITICAL LOCATIONS

IDENTIFIER	GPS CO-ORDINATES

8. GPS TRACKS TO PLANS Y/N	9. SKETCH MAP ATTACHED Y/N
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Instructions for completion of the BC Assignment and Activity Report

The AAR is to be filled out by either the Div/Group Supervisor or the Strike Team/Task Force Leader.

It should be collected by the Branch Dir or the OSC by 1700hrs and turned in to the Planning Section.

It's purpose is to document the activities and daily history of each Division.

1. Resources Assigned

Type:	Enter the appropriate resource i.e. Dozer Strike Team, Single Resource, or Crew Designator
Leader Name And Call Sign:	Self explanatory
No of Persons:	Crew size or number of pieces of equipment in Strike Team
Daily Time Slips:	Are daily slips completed and submitted to finance
IAP Briefing Initials:	Each Strike Team Leader or Crew Leader will initial that he has received the IAP Briefing for that day.

2. Tactics Used to Meet Objectives

Comments on Specific tactic used to meet the Objective in the IAP. i.e. Used 2 dozer strike teams to build parallel guard from Skull Creek to Jamison Road.

3. Accomplishments For Period

Percentage of Objectives met or description of work completed. Should include comments on reasons why objectives were not met if appropriate.

4. Requirements for Next Operation Period

Any addition resources required to meet the next days objectives.

5. Equipment on Line

Self-explanatory

6. Key Events

This should be used to document the time and events that occurred during the day, including time when specific objectives were met, injuries or near misses, burn off operations etc.

7. Critical Locations

Include the identifier of the Location, i.e. pump site 1 or helipad C7, and the GPS co-ordinates.

8. GPS Tracks To Plans

If you have collected GPS tracks of new line construction or hose lays, this information needs to be relayed to the Planning Section

9. Sketch Map

If appropriate, a sketch map of any additions to mapping should be attached.