

TENDER OPENING RECORD

FILE NO.

PAGE OF

PROJECT		ADVERTISED CLOSING		
PROJECT NO.	CONTRACT NO.	DATE (yyyy-mm-dd)		
NATURE OF WORK		TIME		
LOCATED AT		LOCATION		
TENDER NO.	RECEIVED FROM	TOTAL TENDERED PRICE	AMOUNT OF BID DEPOSIT AND FORM OF REMITTANCE	ALL MANDATORIES SUBMITTED (see attached list)
TENDERS OPENED AT _____ A.M. /P.M. ON THE _____ DAY OF _____, 20 ____.				
WITNESS		SIGNATURE OF MINISTRY OFFICIAL		
WITNESS				
RECOMMENDATIONS:				
SIGNATURE OF CONTRACT COORDINATOR				
APPROVAL TO AWARD				
TENDER NO. _____ ACCEPTED, AWARD OF CONTRACT TO _____ IS AUTHORIZED.				
DATE (yyyy-mm-dd)			SIGNATURE OF AUTHORIZED CONTRACT OFFICER / EXPENSE AUTHORITY	