



# TENDER OPENING RECORD

FILE NO.
PAGE      OF

PROJECT		ADVERTISED CLOSING
PROJECT NO.	CONTRACT NO.	DATE (yyyy-mm-dd)
NATURE OF WORK		TIME
LOCATED AT		LOCATION

TENDER NO.	RECEIVED FROM	TOTAL TENDERED PRICE	AMOUNT OF BID DEPOSIT AND FORM OF REMITTANCE	ALL MANDATORIES SUBMITTED (see attached FS1294)

TENDERS OPENED AT \_\_\_\_\_ A.M./P.M. ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_.

WITNESS SIGNATURE	Printed Name	SIGNATURE OF MINISTRY OFFICIAL
WITNESS SIGNATURE	Printed Name	Printed Name

RECOMMENDATIONS:

SIGNATURE OF CONTRACT MANAGER / RECEIVING AUTHORITY  
Printed Name

APPROVAL TO AWARD  
TENDER NO. \_\_\_\_\_ ACCEPTED, AWARD OF CONTRACT TO \_\_\_\_\_ IS AUTHORIZED.

DATE (YYYY-MM-DD) \_\_\_\_\_  
SIGNATURE OF AUTHORIZED PROGRAM MANAGER / EXPENSE AUTHORITY  
Printed Name