

ADDENDUM – SECTION INFORMATION

Director – Doug Stewart (250) 387-8729

Timber Tenures Manager – Patrick Russell (250) 387-8955

Administration Assistant – Anita Baril (250) 387-8634

Forest Land Acquisitions (Jeff Dicken, Bill Clifford, Brock Anderson & Peggy Enemark)

- Providing professional advice on land valuation, compensation and expropriation;
- Negotiating to acquire legal access to facilitate fibre flow;
 - Providing access through private lands;
 - Providing access through treaties and Incremental Treaty Agreements (ITAs);
 - Providing access through woodlot Schedule “A” lands;
- Providing advice on land acquisition alternatives and risk assessment;
- Acquiring sites via secure land use agreements to facilitate fibre protection, fibre production, fibre growth, and to protect capital infrastructure for the Wildfire Management Branch, Tree Improvement Branch and the Information Management Branch (Communication Services);
- Ensuring land acquisition agreements are registered and payments are processed;
- Providing advice on access legislation and the *Natural Resource Road Act* related to right of way acquisition;
- Providing in-depth road research and client training;
- Administer legal survey contracts and appraisal contracts;
- Facilitate road transfers;

Business Applications (Chantelle Abanilla, Janelle Martins & Dixie Schwanke)

- Private timber mark issuance/ registry;
- Corporate reporting;
- Forest Tenure Administration enhancement development testing and audits;
- Systems support and technical advice (FTA, APT, CCS, REPT, CRS, , and RRS);
- Corporate application support for roads (*Resource Road Act*), spatial and attribute data integrity;

- Forest Tenure Administration user advocacy and training;
- Exhibit “A” manual and advise;
- Coordination of forest tenure templates;
- FTB Website support (internal and external)

Forest Practices & Minor Tenures (Kevin Kilpatrick & Melanie Plett)

- Cutting permit/road permit guidance;
- Support for implementation *Forest and Range Practices Act*;
- Policy advice Resource Road Project;
- Policy advice CP Transformation
- Tenure policy advice for Forest Enhancement Society BC,
- Expert advice/guidance on small tenures (forestry licence to cut, master licence to cut, occupant licence to cut, & fibre supply licence to cuts
- Policy advice small scale salvage program;
- Blanket salvage for major licences
- Provincial forest amendments;
- Timber licence policy;

Tenure Transfers & Business Transformation (Kevin Astridge & TA LSO 3)

- Tenure transfers / changes of control;
- Coordination of NRPP projects;
- Forest licence subdivisions/consolidations;
- Pulpwood agreements;
- Timber tenure and cutting permit templates;
- Security deposits;
- Post wildfire recovery support;

Business Transformation - Project Management (TA LSO 4 -Jacques Bousquet)

- Support Tenure transfers / changes of control;
- Implementation support for NRPP Projects
 - CP RP projects
 - E-Signature
 - NRSOS Workflow
 - NRSOS Now

Small Tenures & Harvest Contractors (Emma Neill & Geoffrey Klassen)

- Expert advice and guidance on small area-based tenures;
- Community forest agreements, woodlot licences, and first nations woodland licences;
- Legislation, regulations, and provincial policy development;
- Liaise with BC Community Forestry Association and Federation of BC Woodlot Associations;
- Christmas tree permits;
- Free use permits;
- *Forest Service Providers Protection Act* & compensation fund;
- Contractor provisions Bill 13 & Contractor sustainability review support;

Tree Farm Licences & Special Use Permits (Lou Tromp)

- Expert advice/guidance on legislation and policy relating to tree farm licences, timber licences and special use permits;
- Tree farm licence tenure administration, including replacements, land deletions, annual rent billing and deposits;
- Assisting tree farm licence holders and FLNRO staff in dealing with tenure issues and situations that are outside of normal operations;
- Legislation, regulations, and provincial policy development and amendments relating to tree farm licences, special use permits;
- Updating and amending tenure documents;
- TFL & SUP annual rent;

Volume Based Licences & Legislation/Regulation Coordination (Michael Leeson & Vacant LSO 3)

- Expert advice/guidance on forest licences, supplemental licences, cut control, allowable annual cut licence partitioning, annual rent and apportionment policy;
- Legislation, regulations, and provincial policy development and coordination;
- Forest Act decision making delegation matrix;
- Timber volume reports;
- APT tracking;
- Provincial timber disposition strategy;
- Provincial unused volume policy;
- Proportionate Reduction;
- FL annual rent;

Forest Sector Initiatives (Peter Graff & Steve Henderson)

- Coordination of Fibre Action Plan & fibre utilization policy
- Competiveness support;
- Natural resource districts and regions legislation/regulation;