

2008 FOREST AND RANGE EVALUATION PROGRAM CONTINUOUS IMPROVEMENT SESSION

AGENDA

Laurel Point Inn - Victoria

February 26 & 27, 2008

The purpose of this workshop is to help us continue on the path of achieving the FREP mission -- To be a world leader in resource stewardship monitoring and effectiveness evaluations; providing the science-based information needed for decision-making and continuous improvement of British Columbia's forest and range practices, policies and legislation.

This workshop is an opportunity for us to:

- Continue to build and strengthen our relationships,
- Review and discuss our successes and challenges -- looking for opportunities to improve all aspects of FREP,
- Review and discuss some of the monitoring and evaluation results from the past field season, and
- Provide an opportunity for all people involved in the program to contribute their voice to how the program continues to develop.

DAY 1

Tuesday, February 26, 2008

Time	TAB#	M/C	Topic	Objectives	Presenter
8:00 – 8:30am			<i>Coffee & Muffins</i>		
8:30 – 8:35am (5 minutes)	A	Frank Barber	Opening: <ul style="list-style-type: none"> • Welcome • Washrooms • Breaks • Going Green • Group Photo 	<ul style="list-style-type: none"> • Brief team on logistics of the day, facilities, and safety issues (exits, gathering place, sign up sheet, etc.) • Thank team members for coming and participating • Thank organizing committee • "Going Green" at CI • Group Photo to be taken at end of lunch today 	Frank Barber
8:35 – 8:45am (10 minutes)	A	Agathe Bernard	<ul style="list-style-type: none"> • Schedule format • Facilitation format • Introduction of guests 	<ul style="list-style-type: none"> • Set the stage for the next two days -- include reviewing agenda, handouts (binder) objectives, expectations of participants and organizing committee, etc. (closing the loop) • Review new format with group to ensure everyone understands • Review how session will be evaluated • Welcome and introduce guests 	Agathe Bernard

8:45 – 8:50am (5 minutes)	A	Alanya Smith	Photo Contest: <ul style="list-style-type: none"> Voting procedures 	<ul style="list-style-type: none"> Ensure people understand voting procedures, timing, etc. Encourage people to vote 	Alanya Smith
8:50 – 9:00am (10 minutes)	A	Agathe Bernard	“Perspective from Senior Management”	<ul style="list-style-type: none"> Provide Senior Management-level perspective (importance of the continuous improvement of program in forest and range management in BC, acknowledgement and appreciation of the work done by staff, future of the program as it relates to the mission of MFR, MOE) 	Diane Medves Peter Fuglem
9:00 – 9:05am (5 minutes)	A	Agathe Bernard	Chief Forester’s Award	<ul style="list-style-type: none"> Increase awareness of CF ADM Ops award Opportunity for Nadina to explain what the award meant to them 	Agathe Bernard Barry Elliot
9:05 – 10:00am (55 minutes)	1	Mike Pelchat	District Breakouts: <ul style="list-style-type: none"> Top 3 issues per group discussion (30 minutes) Report Out with Groups 1, 2 and 3 	<ul style="list-style-type: none"> Enhance teamwork and build cross District-Region-Branch-Ministry relationships and partnerships Identify and discuss CI opportunities related to issues of importance to district staff -- including safety, efficiency, program improvements, etc. Share cross district experiences and perspectives 	7 groups – (nominate 1 from group to report out)
10:00 – 10:20am			<i>COFFEE BREAK</i>		
10:20am			<i>***BUMS IN SEAT PRIZE DRAW***</i>		Mike Pelchat
10:20 – 11:00am (40 minutes)	1	Mike Pelchat	District Reporting Out cont’d: Groups 4, 5, 6 & 7	Cont’d	District Staff
11:00 – 12:00pm (60 minutes)	2	Sam Davis Jim	Resource Value Report Out: (45 minutes) Biodiversity: <ul style="list-style-type: none"> BEC Zone report and other things (15 minutes) Habitat features (5 minutes) Pre-Harvest assessments (10 minutes) Sample size assessment, opinions vs. calculated 	<ul style="list-style-type: none"> Provide the latest updates and progress for each resource value Build awareness of protocols and the background behind each protocol that provides the scientific rationale Provide an opportunity for discussion concerning any comments of participants Build awareness of how data/results will 	Nancy Densmore Laura Darling Alyson McHugh

	2	Dunkley	<ul style="list-style-type: none"> values (15 minutes) Resource Features (15 mins) <ul style="list-style-type: none"> • Results • 2008 checklist changes • Implementation 	<ul style="list-style-type: none"> begin to lead to CI of practices and policy (we may want to use latest business maps here) • Discuss opportunities for participation in pilots 	Kevin Kilpatrick
12:00 – 1:00pm			<i>LUNCH</i>		
1:00PM			***BUMS IN SEAT PRIZE DRAW***		Sam Davis Jim Dunkley
1:00 – 3:00pm (60 minutes)	2	Sam Davis & Jim Dunkley	Resource Value Report Out cont'd: <ul style="list-style-type: none"> • Cultural Heritage (30 mins) <ul style="list-style-type: none"> ○ Pilot Report Out – process and outcome ○ Plans for 2008 (FTE's) • Riparian & Fish Passage (30 mins) <ul style="list-style-type: none"> ○ 2005-07 combined report ○ Changes to protocol ○ Validation work • Wildlife (20 mins) <ul style="list-style-type: none"> ○ Pilot Report Out ○ Implementation strategy • Visuals (20 mins) <ul style="list-style-type: none"> ○ Pilot Report Out ○ Future plans • Soils (20 mins) <ul style="list-style-type: none"> ○ Landscape level soils ○ Volume implementation results ○ 2008 changes 	<ul style="list-style-type: none"> • Provide the latest updates and progress for each resource value • Build awareness of protocols and the background behind each protocol that provides the scientific rationale • Provide an opportunity for discussion concerning any comments of participants • Build awareness of how data/results will begin to lead to CI of practices and policy (we may want to use latest business maps here) • Discuss opportunities for participation in pilots 	Lisa Levesque and Team Peter Tschaplinski Derek Tripp Richard Thompson Kathy Paige Jacques Marc Sandy Currie
3:00 – 3:20pm			<i>COFFEE BREAK</i>		
3:20pm			***BUMS IN SEAT PRIZE DRAW***		Jim
3:20 – 4:20pm (60 minutes)	3	Kathy Danchuk or Leith McKenzie	Range Assessments under FREP <ul style="list-style-type: none"> • Approach • Who • Why 	<ul style="list-style-type: none"> • Build awareness of the forage value and how it fits with FREP (including opportunities for working with range staff) • Provide an opportunity for participants to discuss implementation issues with Forage Team Leads • Establish the momentum required to integrate forage/range monitoring and FREP 	Francis Njenga Cindy Haddow Doug Fraser

4:20 – 4:30pm			Wrap-Up Day 1		Agathe Bernard
4:30 – 6:00pm			<i>NO HOST BAR</i>		
6:00 – ? pm		Alanya Smith & Ted McRae	<i>DINNER</i> <ul style="list-style-type: none"> • Photo Contest Winners & Slide Show (20 mins) • Digital Photography Presentation (10 mins) • Loon Tale Challenge (30 mins) • Live Music – Sean Muise’s “FREPSTOCK 2008” 		Alanya Smith Bradford Shaw Ted McRae Sean Muise

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<i>Agenda</i>					
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Day 2					
Wednesday, February 27, 2008					
Time	TAB#	M/C	Topic	Objectives	Presenter
8:00 – 8:30am			<i>Coffee & Muffins</i>		
8:30 – 8:40am (10 minutes)		Mike Pelchat	Review of Day 1 Overview of Day 2	<ul style="list-style-type: none"> • Sign-up sheet • Review outcomes of Day 1 • Set stage for Day 2 	
8:40 – 9:00am (20 minutes)	4	Mike Pelchat	IMS Overview: <ul style="list-style-type: none"> • Release 3.1 - May 25th • Meta Data • Handheld 	<ul style="list-style-type: none"> • Build awareness of the uses of FREP IMS for district staff • Discussion of how to move "hand held data capture" forward -- field initiated success to date • Opportunity for feedback to FREP IMS Team 	Frank Barber Sue Elo
9:00 – 10:00am (60 minutes)	2	Sam Davis &	Resource Value Report Out cont'd: <ul style="list-style-type: none"> • Water Quality (20 mins) <ul style="list-style-type: none"> ○ Results to date ○ Changes to procedure ○ FIA funding • Timber (30 mins) <ul style="list-style-type: none"> ○ Free Growing – (Wendy Bergerud) (10 mins) 	<ul style="list-style-type: none"> • Provide the latest updates and progress for each resource value • Build awareness of protocols and the background behind each protocol that provides the scientific rationale • Provide an opportunity for discussion concerning any 	Dave Maloney Brian Carson Wendy Bergerud

	2	Jim Dunkley	<ul style="list-style-type: none"> ○ Safety – (Peter Bradford) ○ Partial Cutting (Pat Martin) (10 mins) ○ Stump Identification Report (Frank Barber) (5 mins) ○ Plans for 2008 (Frank Barber) (5 mins) 	<ul style="list-style-type: none"> • comments of participants • Build awareness of how data/results will begin to close the loop to CI of practices and policy (we may want to use latest business maps here) • Discuss opportunities for participation in pilots 	Peter Bradford Pat Martin Frank Barber
10:00 – 10:20am			<i>COFFEE BREAK</i>		
10:20am			***BUMS IN SEAT PRIZE DRAW***		Jim Dunkley
10:20 – 11:00am (40 minutes)	5	Sam Davis & Jim Dunkley	<p>Quality Management:</p> <ul style="list-style-type: none"> • NQI Level 3 process • Presentation • Completion of Survey at tables 	<ul style="list-style-type: none"> • Assessing achievement for 6 strategic themes • Building NQI Level 3 assessment and application • Continuous development of quality indicators and benchmarks • Identify key areas for 2008 Program Improvement Plan 	Thomas Chen Alanya Smith
11:00 – 12:10pm (70 minutes)	6	Kathleen Hebb & Victoria Kress	<p>Communications:</p> <ul style="list-style-type: none"> • Examples in place – SLBD Report/QCI Report • Breakout Groups – 6 tables (30 mins) <p>Table 1: What have been some of your communication successes to date (with staff, management and licensees)? Please provide a list and describe. What do you think made these successful?</p> <p>Table 2: What have been some of your challenges with communicating with staff, management and licensees? What are some proposed solutions?</p> <p>Table 3: For the FREP team to provide useful communication tools, templates and examples, please review document 1 (Draft Communication with Licensee Guide) and provide feedback with respect to improvements, how this could best be used and communicated?</p> <p>Table 4: For the FREP team to provide useful communication tools, templates and examples, please review document 2 (Nancy Densmore’s District-level SLBD Report) and provide feedback with respect to</p>	<ul style="list-style-type: none"> • Strengthen our collective understanding of the "Top 10" for effective communication -- build on draft to be presented at CI session • Refine the FREP Communication Guidance document currently on the web site • Develop ideas for key messages (by key audience -- district management, industry...) to be included in the guidance document • Identify additional necessary tools • Build on "community of practice" concept 	Divide into 6 groups

	6		<p>improvements, how this could best be used and communicated?</p> <p>Table 5: For the FREP team to provide useful communication tools, templates and examples, please review document 3 (Sean Muise's QCI Report) and provide feedback with respect to improvements, how this could best be used and communicated?</p> <p>Table 6: Review the community of practice documents (currently on FREP site under RSM) and discuss how we could make this work in every district across the province.</p> <ul style="list-style-type: none"> • Report Out (40 mins) 		
12:10 – 1:10pm			<i>LUNCH</i>		
1:10pm			***BUMS IN SEAT PRIZE DRAW***		Kathleen Hebb
1:10- 1:40pm (30 minutes)	10	Kathleen Hebb	Training	<ul style="list-style-type: none"> • Discuss training plan for 2008 -- all values • Ensure best possible integration between values • Provide opportunity for feedback to Training Team 	Kevin Kilpatrick Dean McGeough
1:40 – 2:00pm (20 minutes)	7	Kathy Danchuk	Fish Sensitive Watersheds	<ul style="list-style-type: none"> • Describe (briefly) 'fisheries sensitive watersheds' (FSW), what they are, and how they are designated • Introduce (draft) conceptual monitoring model and key monitoring questions • Address landscape level monitoring approach examining cumulative hydrological effects • Show natural links between FREP data and protocols and the monitoring of FSW's 	Lars Reese-Hansen
2:00 – 2:20pm (20 minutes)	8	Kathy Danchuk	Invasive Plants	<ul style="list-style-type: none"> • Improve integration of invasive plants assessment between all appropriate resource values • Opportunity for feedback 	Kevin Kilpatrick

2:20 – 2:50pm (30 minutes)	9	Kathy Danchuk	FREP Field Process Manual FREP Assistant Handbook GPS Handbook	<ul style="list-style-type: none"> • Introduction of a process tool developed by districts for districts • Encourage other districts to bring similar ideas forward 	Jennifer Stieda Diane Millar
2:50 – 3:15pm (25 minutes)	10	Victoria Kress	FRPA Administrative Evaluations	<ul style="list-style-type: none"> • Make districts aware of an additional focus of FREP in 2008-2009 that will involve tenures staff 	Kerri Brownie (RTEB)
3:15 – 3:30pm (15 minutes)		Sean Muise & Agathe Bernard	Session Wrap-Up and departing discussions		Sean Muise Agathe Bernard
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