



## BCTS CLIENT SELF INSPECTION REPORT

**BCTS CHK-011**

Complete as per the BCTS LPC  
Inspection Frequency identified in  
the BCTS / LPC Prework

<b>Section A</b>	Business Area:	Project Number (TSL or Contract)	Date of Inspection:
	Blocks and Roads Inspected:	General Location (operating area)	

Consideration		Status		
		YES	NO	N/A
<b>Section B</b>	<b>1</b> Has all training been completed? (BCTS Training matrix)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>2</b> Have prework meetings been conducted and documented with all on-site workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>3</b> Do all workers understand the project plan? (Specific to their roles and responsibilities) ➤ Site plan, licence document, licence schedules and appendices, road permit, road use permit, project map etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>4</b> Are you following the plan and requirements? ➤ EMS/SFM requirements (EFP's, inspections, fuel handling, local operational controls etc.) ➤ Compliance with legislation (FRPA, Wildfire Act, TDG etc) ➤ Project terms and conditions (contract, license, site plan, permits, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>5</b> Are all applicable documents and records on-site, complete, updated as required and available to workers? ➤ Project plan documents and maps, ERP, prework, inspections, training records, EFP's, incidents etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>6</b> Do all workers understand their roles and responsibilities for environmental Emergency Preparedness and Response? (Fires, Spills and Landslides) ➤ Conducting tests/drills, reporting criteria, following ERP etc. ➤ Maintaining emergency response equipment (spill kits, fire tools, fire suppression system, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>7</b> Have steps been taken to protect resource features and prevent damage to the environment? ➤ Water, soil productivity, wildlife habitat, fuel handling, chemical handling, clean up and disposal of waste etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>8</b> Have all applicable environmental and safety issues been reported? ➤ Fires, spills, landslides/erosion events, potential legal non-compliances, significant non-conformances (EMS Incidents) ➤ Previously unidentified resource features, changes to the project plan, etc. ➤ Safety incidents and hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>9</b> Have you followed up with all action items from previous inspections and pre-works?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>10</b> Are there any considerations for improvements to the Project Plan? ➤ Test and drill results, other improvements to the project plan, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Corrective Actions (include # identifier)		Actions	By Who	Due Date
<b>Section C</b>				

Inspected by (print): _____	Signature: _____
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