

**Chilliwack Forest District**  
**Small Scale Salvage Program**  
**Local Guidelines for Professional Applications**

1. All applications for a Forestry Licence to Cut (FLTC) in the Chilliwack Forest District should be made using the Provincial Guidelines, Procedures and the Professional Application Template. These can be found in the Professional Application for a Forestry Licence to Cut section of the Ministry of Forests, Resource Tenures & Engineering Branch website. This website can be accessed using the Professional Applications link located in the Forestry Licence to Cut section of the Chilliwack Forest District's website.
2. All maps included in a FLTC application in the Chilliwack Forest District should use the mapping standards found within the Forestry Licence to Cut section of the Chilliwack Forest District website.
3. Please take note that the Professional Application Provincial Guidelines recommends that a Post Harvest Report (a template can be found on the Ministry of Forests, Resource Tenures & Engineering Branch website) be completed upon completion of harvesting by a qualified professional.
4. If the applicant does not have a Client number, a Client Information Form must be completed and included with your FLTC application. A copy of the Client Information Form can be found under the Forestry Licence to Cut section of the Chilliwack Forest District's website.
5. A minimum security deposit of \$1000 is required for most FLTCs. At the district manager's discretion the amount of the security deposit may be increased based on the values that may be impacted and previous client performance.
6. As much as possible, any non-surveyed boundaries of the application area must follow existing roads, creeks, heights of land, or any other natural boundaries that can be easily identified in the field. Anywhere the boundary crosses or connects to a road must be conspicuously marked in the field and the GPS coordinates for that location must be included in the application.
7. The Maximum volume for a dead and down cedar salvage FLTC is generally 500m<sup>3</sup>. Applications for volumes between 500m<sup>3</sup> and 2000m<sup>3</sup> should be discussed with the Tenures Section prior to submitting an application.
8. The total area applied for as a dead and down cedar salvage FLTC must be under 400ha.
9. The application area may have up to 2 units and these units must be within the same geographic location (within 20 kms).
10. Clients can only hold one FLTC at a time.
11. The District Manager may not issue a licence if there is the potential for revenue loss.
12. Clients who hold an active salvage licence can submit a new application after the licence documents are surrendered and the sale is finalized or in the last 60 days of the term of an existing licence. Applications submitted outside of these parameters will be returned to the applicant
13. The maximum term of an FLTC is 2 years, with no term extensions.
14. Amendments to the licence area will generally not be accepted.
15. Applications for less than 50 m<sup>3</sup> of decked (harvested) material and used engineering structures may be made outside of the professional application procedure. The term of these small FLTCs will usually be no more than 6 months. If the application is for greater than 50 m<sup>3</sup> of decked material, contact the tenures section to ensure that the District Manager does not want to sell this material in a competitive sale.
16. Any applications to salvage snags (standing dead trees) should be discussed with the Tenures Section prior to the submission of the application. An application to harvest snags may require the applicant to complete a preharvest snag inventory survey of the area and a report to the District Manager. Completion of the survey and report does not guarantee approval of the application.

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17. The District Manager may consult First Nations on a FLTC application if there is a possibility that aboriginal rights may be infringed upon.
18. Where an FLTC is within a Major Licensee or BC Timber Sale's Forest Development Units (FDU), a Cutting Permit may be issued over a portion of the FLTC area.
19. When conducting the Preliminary Status the following reserved areas must be excluded.
  - Protected areas
  - Woodlots
  - Pipeline Right of Ways
  - Existing FLTC, TSL, FUP, SUP
  - Slopes over 60% (sawlog only)
  - Archeological features
  - Forest Service Recreation Sites and Trails
  - Hydro Right-of-Ways
  - Proposed Cutting Authorities
  - Heritage Trails
  - Growth and Yield plots
  - Resource Features
  - OGMA's
  - Private lots
  - Declared areas
  - Areas under active CP's
  - SRMZ's
  - Riparian Reserve Zones
  - Wildlife Tree Patches
  - Approved Category 'A' blocks
  - TFL's and Community Forests
  - Indian Reserves
  - Community Watersheds
20. This policy may be amended from time to time as a result of legislative changes and operational needs.
21. Approval and issuance of a Forestry Licence to Cut will be within 30 days in most cases if the Professional Application Procedures are followed and the application information is complete and accurate.